

# JANICE PARKER

## LANDSCAPE ARCHITECTS

**Title:** Junior Architect/Landscape Architect  
**City:** Greenwich, CT  
**Years of Experience:** 1-2 years  
**Salary and Benefits:** Full Benefits Package

### DESCRIPTION:

Award-winning Design & Architecture firm seeks a Junior Level Architect/Landscape Architect who wishes to develop project management experience to join our team. The position will include training in private sector projects, coordinating contractor & sub-contractor efforts, and task management.

### ABOUT THE FIRM:

Janice Parker Landscape Architects has established a reputation for conceiving, planning, and installing thoughtful landscapes and are dedicated to excellent design, full documentation, and project coordination. We are committed to strong relationships and long-term development of our landscapes. We pride ourselves on clear communication throughout the process and engage our clients as members of the project team. We foster the creative spirit and technical expertise that produces unique and comprehensive solutions to complex site challenges.

Located in Greenwich, CT, we work extensively in prime locations along Long Island Sound, New York City, Miami Beach and the Hamptons.

### POSITION RESPONSIBILITIES WILL BE:

- Design development, construction documentation, project coordination, and contract administration for multiple projects simultaneously.
- Assist in the development of projects in an organized and methodical manner.
- Maintain clear and effective communication with the project team(s).

### POSITION REQUIREMENTS:

Strong communication skills, attention to detail, and organizational ability are crucial. Master's degree from an accredited Landscape Architecture, or Architecture program preferred. The ideal candidate will possess the following qualifications and skills:

- High Level Proficiency in AutoCAD
- Proficiency in Revit, Microsoft Office, SketchUp and Adobe Suite
- Ability to work independently and with little oversight

### APPLICATION SUBMISSION REQUIREMENTS:

To apply please submit a resume, a cover letter explaining career goals, and a portfolio of relevant work (in .pdf format) to [info@janiceparker.com](mailto:info@janiceparker.com). Applications without the requested materials will not be considered.